

2003

JULY

2003

**\*CIVIL SERVICE BENEFIT CUT-OFFS\***

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 274	2 275	3 276	4 277 *HOLIDAY*	5 278
6 279	7 280	8 281	9 282	10 283 Cut-off for Dental, Vision and FlexElect forms to be received by SCO for a current month deduction and to retain a standard effective date of 08-01-03 for FlexElect.  Cut-off for Bond forms to be received by SCO for a current month deduction.	11 284 Cut-off to key PARs to reflect new Vision & Basic Life, Vision changes into & out of R06, Dental changes between basic & enhanced for a current month deduction.	12 285
13 286	14 287 4:00pm Cut-off to key HBD-12's to ACES for a current month deduction and any retroactive adjustments.	15 288 NO CYCLE Cut-off for Miscellaneous Deduction forms (Parking, Long Term Disab., etc.) to be received by SCO for a current month deduction.	16 289 4:00pm Cut-off to key HBD-12s to ACES for a current month deduction (retroactive adjustments will process next month.)	17 290 Cut-off to key PARs to reflect correct R18 CoBen deductions for current month.	18 291 Cut-off to key PARs to reflect R05 CHPDIP updates for a current month deduction.	19 292
20 293	21 294 Cut-off to key PARs to reflect correct CoBen deductions (all except R18) for current month.	22 295 MASTER PAYROLL CUTOFF	23 296 NO CYCLE	24 297	25 298	26 299
27 300	28 301	29 302	30 303 NO CYCLE  PAY DAY			

\*Please note the change in both dates and time for keying HBD-12s to ACES, the dates have been moved back one day with a cut-off time of 4:00pm.\*